

## Substitute Teaching Opportunities

## Change in operational procedures due to COVID-19

Applications are now being accepted for substitute teachers for the 2020-2021 school year.

Download certified staff application from the webpage under the *About Us* link, click "employment", "applications" and submit the following information <u>via US mail only</u>:

- 1. District certified staff application
- 2. Resume
- 3. Cover letter
- 4. Copies of official transcripts showing your degree
- 5. Copy of Ohio Department of Education issued teaching (substitute) license, if available
- 6. Latest Ohio BCII & federal FBI background checks, if available

Following a review, qualified individuals will be contacted to initiate an interview &/or additional employment procedures.

Bellbrook-Sugarcreek Schools Attn: Human Resources 3757 Upper Bellbrook Rd Bellbrook OH 45305-8750

4/17/2020